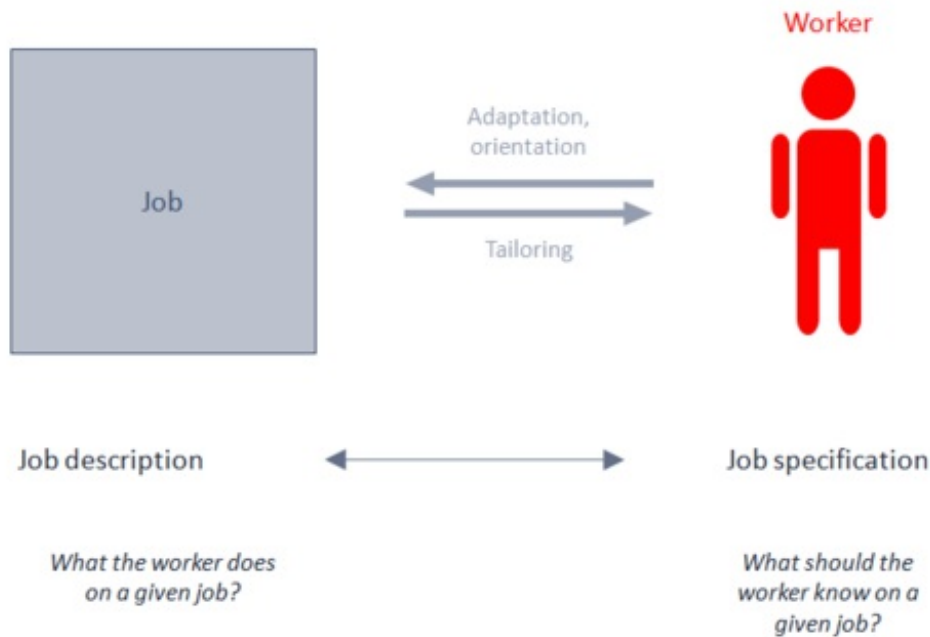




## Job Analysis

**Job analysis**, sometimes the term **work analysis** is used. It is an essential starting point for all staff work in the organization. It involves the collection of information on jobs in the organization, their description and specification requirements of the individual jobs to workers (see labor, job, job description and job specification).



Related terms and methods:

- › Analyses (analytical techniques)
- › Authority
- › Competency
- › Formal organizational structure
- › Job
- › Job description
- › Job specification
- › Responsibility

Related management fields:

- › Human Resources Management
- › Organizing